

CTSOC Project Director/Supervisor Director Meeting

June 23, 2010

ATTENDANCE:

Kimberley Foster, West Side Community House
 Rachelle Milner, West Side Community House
 Jillian Driscoll, Family-to Family Administrators Council
 Larissa Turner, Catholic Charities Services
 Autumn Longstreth, Catholic Charities Services
 Carolyn Welker, Applewood Centers, Inc.
 Deb Clemens, Applewood Centers, Inc.
 Anthony Cook, Juvenile Court
 Van Ward, Juvenile Court
 Belinda Harris, University Settlement
 Tiffany Rocket, University Settlement

Barbara Heard, East End Neighborhood House
 Deborah Martin-Grissom, CCH
 Valerie Dowery, Beech Brook
 Sharon Blackledge, Bellefaire JCB
 Siobhan Malave, The Village Network
 Teresa King, CTSOC
 Jose Delgado, CTOSC
 Karen Ols, CTSOC
 Catherine Lester, CTSOC
 Jeannet Wright, CTSOC
 Jacqui Fletcher, CTSOC

MINUTES:

Agenda Item	Discussion	Next Steps
1. Welcome and Review of Agenda	<ul style="list-style-type: none"> • The group was welcomed and agenda for the meeting reviewed and introductions were made. • Catherine recognized Karen Ols for her work and leadership during the CTSOC transition. 	None noted
2. Updates	<ul style="list-style-type: none"> • <u>Juvenile Court updates:</u> <ul style="list-style-type: none"> ○ JC is working with the JDAI (Juvenile Detention Alternative Initiative) to help reduce ODYS and detention center populations. A study will be conducted examining a variety of data including population statistics, admission screening and services offered. The intent is to involve the community in efforts to determine best practice for this population of youth. ○ Juvenile Court has an ODYS Review Committee team in place assisting with recommendations to determine appropriateness for placement. Community Correctional Facilities (CCF's) are also being utilized as placement options for these youth as well. Juvenile Court staffing update: 9 new probation officers have been hired with 3 more on the horizon. ○ Request made to have Juvenile Court send out updated contact list for the probation department. • No updates noted from other partner (CMSD, KSU/YFCP, ADAMHS, and DCFS) 	<ol style="list-style-type: none"> 1. Jacqui will follow up with Van Ward to forward an updated probation contact list by 7/01/10 2. CTSOC: 2nd Quarter CQI process/timeline will be sent to providers by 6/30/10 3. An update regarding CQI related Synthesis reports will be made available to providers by 6/25/10

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	<ul style="list-style-type: none"> • CTSOC Staffing Update: <ul style="list-style-type: none"> ○ Jeannet Wright, CTSOC Fiscal Manager ○ Jacqui Fletcher, CTSOC Care Network Manager ○ Training Coordinator and MIS/CQI Support are in process of being filled. Full staff to be in place by July. CTSOC also working to fill the Enrollment Specialist position vacated by Jacqui • CQI Process: Acknowledged 1st Quarter Action Plans were submitted with common priorities and themes highlighted: <ul style="list-style-type: none"> ○ Engagement ○ School Attendance ○ Natural/Informal Supports ○ Successful Graduation ○ Plan of Care Quality ○ Length of Stay ○ Parent and Youth Advocates on Strategies with POC • Concern that providers don't have access to related CQI reports and stressed the importance of shared efforts to massage the relationships between community/grass roots supports and clinical providers. 	
<p>3. Community Referral Screening Tool Review</p>	<ul style="list-style-type: none"> • Discussion around any needed adjustments to the proposed screening tool, capacity and process; comments were as follows: <ul style="list-style-type: none"> ○ If more than the proposed 10-12 families can be identified by the WS, could providers dip into their CCP caps to serve them through the Community Referral track? ○ Some of the language on the screening tool may need to be adjusted to include an area around medication, crisis and possibly developing a supplemental form that would trigger further questioning related to functioning and severity of identified concerns. ○ Will there be training support for WS around mental health diagnosis and this supplemental form? ○ Concerns that DCFS is closing F2F cases that have safety issues ○ Jillian reported that Tim McDevitt from JC is now attending the monthly community meetings to help build systemic partnership between the Collaboratives and Juvenile Court 	<ol style="list-style-type: none"> 1. Group to provide any additional feedback to Karen Ols by 6/25/10 2. Contractual amendments are in process with the implementation goal of late July/early August
<p>4. Length of Stay (12 months +)</p>	<ul style="list-style-type: none"> • Continued discussion around LOS for planning, engagement and capacity management purposes; comments were as follows: <ul style="list-style-type: none"> ○ Assistance needed around engagement and transition planning when 	<ol style="list-style-type: none"> 1. Recommendations will be further developed and finalized for discussion at the Executive Director meeting (August

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	<p>probation/CFS worker close. Providers are trying to remain active but most often families want to close</p> <ul style="list-style-type: none"> ○ Question around the availability of having an “in-active” status category identified for families being served within the public systems to help maintain some level of involvement and assist with transition planning? ○ Discussion around creating a “tickler” report for supervisors to monitor LOS and fidelity ○ Is there availability to link supervisory skill development to LC or Coaches meeting? ○ Need to continue to work on system integration 	<p>25th)</p>
<p>5. Agenda Setting for Future Meetings</p>	<ul style="list-style-type: none"> • Agenda items for next meeting: <ul style="list-style-type: none"> ○ 2nd Quarter CQI data profile with brief overview of related reports ○ Discussion of enrollment and engagement recommendations including Family Orientations strategy ○ Brainstorming around challenges with perfecting the practice model as well as highlighting a success story 	<p>Next meeting July 28, 2010 at Applewood</p>